Board Meeting Minutes
Government Camp Sanitary District
July 13, 2026
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video Conferencing

Board Members:
Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Cornelia Gunderson, Ulla Brunette, Board member/Secretary.

Attended via Zoom: Brett Fischer.

Others Present:
Ken Johannes, Senior Plant Operator.

Attended via Zoom: Erik Hoovestol, Firwood Design Group; Grant Hurling, NW Natural Water Services.

Proceedings:
Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:
Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

No.	Name	Memo/Description	Amount
Auto	CenturyLink	Acct. #*****8930. Auto withdrawn from US Bank	133.67
Auto	GUSTO	June Payroll taxes	218.52
Auto	GUSTO	June Payroll Processing fee. Inv. 15693585	49.50
Auto	Portland General Electric	Acct. #3139860000. Auto withdrawn from bank on 7/15/26	4,470.76
Auto	US Bank Visa Card	Plant supplies, office expense	1,078.49
Auto	Verizon	Acct. #542027821-00001. Inv. 6147023930. Cell phone - auto withdrawn from US Bank	71.81
6421	Ms. Ulla Brunette	Director's Fees: Jan - June 2026 @ $20 per meeting	120.00
6422	Puttman Infrastructure	Inv. 83535 Treatment plant repairs on Feed pump	358.75
6423	Cable Huston LLP	Inv. ? Missing Invoice. Statement showing May 5, 2026	140.00
6424	Void	printing error	0.00
6425	MacKay	Inv. 16044 SRF R38351 Engineering - "As Built plans"	330.00
6426	Puttman Infrastructure	Inv. 83536 Monthly Project Budget update	105.00
6427	Puttman Infrastructure	Inv. 83303 Monthly O&M Services	11,185.00
6428	Puttman Infrastructure	Inv. 83534 Drive Time to pick up Supplies.	102.75
6429	Firwood Design Group, LLC	Inv. 174926 SRF R38351 projects.	1,705.00
6430	Ms. Ulla Brunette	June Payroll	548.59
6431	Puttman Infrastructure	Inv. 83532 Biosolids Batch #1	4,219.75
6432	Firwood Design Group, LLC	Inv. 174927	1,915.00
6433	Puttman Infrastructure	Inv. 83283 Reimbursable expenses	300.00

6434	Eurofins	Inv.1700004854 - 1700005193	2,454.00
6435	Andrew Tagliafico	Jan - June 2026 Director's fee: $25 per Board meeting	150.00
6436	Government Camp Communications	Inv. 062026239 7/1/26	75.00
6437	Cornelia Gunderson	Director fees: Jan - June 2026 $20 per meeting.	120.00
6438	Puttman Infrastructure	Inv. 83531 Alarms, both Air Blowers Tripped.	1,524.00
6439	Ms. Ulla Brunette	Reimbursables for 6/1/26 - 7/11/26	442.53
6440	Brett Fischer	Director fees: Jan - June 2026	120.00
6441	Ed Rogers Jr.	Director fees: Jan - June 2026	120.00
6442	WHO LTD	Void - Board wanted to deduct retainer fee	0.00
6443	Industrial Systems Inc.	Inv. 26.28.01-2. T&M. NOT SRF	289.50
6444	void	printing error	0.00
6445	One Call Concepts, Inc.	Inv. 6060695 - 17 locates	94.80
6446	Government Camp Water Co.	Void - Board would like to review and get an agreement with GCWC	0.00
6447	Puttman Infrastructure	Inv. 83533 Emergency sewer line response, Marking Locates for PGE project.	2,485.00
6448	CivicPlus	Inv. 377638 July services. Streamline joined with CivicPlus.	141.50
6449	Special Districts Insurance Services	Cust. # 03-0058013 Employee Health/Dental Insurance	1,061.00
6450	Cable Huston LLP	Inv. 166377 6-30-26. Legal services: 6/3 - 6/8/26.	1,260.00
6451	Firwood Design Group, LLC	Inv. 174925 On call services	1,278.75
6452	Cascade Columbia	Inv. #956548. Lime Hydrated	772.45
6453	WHO LTD	Inv. 26-951 (Minus Retainer)	24,082.50
			63,523.62

Ed Rogers Jr. moved to approve the bills as amended. Seconded by Cornelia Gunderson. Motion passed.

Bank account updates:
Us Bank $135,996.63
Pool #5206 SDC Funds $447,023.91
Pool #5260 Capital Funds $189,610.78
Pool #6531 2024 SRF Loan $526,553.13
Pool #6805 2025 SRF Loan $10,430.14

Minutes:
Ed Rogers Jr. moved to adopt last month's meeting minutes. Seconded by Brett Fischer. Motion passed.

Plant Report – Operator Report Summary – June 2026
Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.094 MGD	0.086 MGD	0.094 MGD
Maximum	0.125 MGD	0.114 MGD	0.124 MGD
Minimum	0.063 MGD	0.066 MGD	0.070 MGD

Plant report continued.

Treatment Plant – Effluent Results

Effluent Results	Current	Previous	Limit
cBOD	<2 mg/L @ >99%	<2 mg/L @ >99%	10 mg/L @ >85%
TSS	2.4 mg/L @ 98%	3.8 mg/L @ 92%	10 mg/L @ >85%
E Coli	<1.0 cfu/100 ml	<1.0 cfu/100 ml	126 cfu/100 ml
NH3-N	0.069 mg/L	0.047 mg/L	--
pH	6.7	6.6	6.3 – 9.0

Operations, Maintenance, Regulatory, and Safety

- Operationally no issues.
- New DEQ permit went into effect July 1.
- Chemical feed pump repair.
- Reaching out to Huber to evaluate headworks screens.

Biosolids Management

- Sludge Hauling: 36,000 gallons in June.

Locates: 20 -- Call Outs: 2 (PLC glitch, line break).

Collections System Management

- Pacific-Int-R-Tek finishing inspections.
- PGE bore strike on mainline, Hwy 26.

Capital Improvements:

2024 Sanitary Sewer Rehabilitation:

- Iron Horse finished the remaining work last week for the 2024 Sanitary Sewer Rehabilitation projects.
- Erik Hoovestol will review the videos and invoice submitted by Iron Horse and approve the payment amount. Erik asked whether the Board could approve a payment before the next Board meeting. The Board agreed that payment may be made to Iron Horse in an amount not to exceed $121,000.

2026 Plant & Collection summer projects:

- 2026 Sanitary Sewer Rehabilitation projects – Who LTD:
  - 1st Invoice #26-951 for $24,500.00 was submitted for payment.
  - Erik Hoovestol suggested to the Board to hold the retainer and submit payment for $24,082.50. The Board approved to pay $24,082.50.
  - Erik also asked Andrew Tagliafico to reduce the traffic control to 50%.

Mt.Hood Brewery Barn #475:

- Work in progress.

USFS Special Use permit:

- No update.

2026-2027 FY Final Budget submitted June 30, 2026
Past due customer Levy funds decreased to $1,949.36, Revised Resolution #2026-230 to $2,302,941.00.

Sewer line connection inspection - 30580 E Union Street:
The sewer lateral line for this property was replaced during rebuild. Who LTD billed GCSD $100 for the inspection, but the owner never paid a deposit since they had an existing connection. Should the District bill the owner for the inspection fee?

The Board agreed to not charge the customer for the sewer connection inspection.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.