Board Meeting Minutes
Government Camp Sanitary District
October 12, 2026
4:00 p.m. at Mt. Hood Cultural Center & Zoom Video Conferencing

Board Members:
Present: Andrew Tagliafico, Board Chair; Ed Rogers Jr., Vice Chair; Brett Fischer, Cornelia Gunderson, Ulla Brunette, Board member/Secretary.

Others Present:
Ken Johannes, Senior Plant Operator.

Attended via Zoom: Erik Hoovestol, Firwood Design Group; Grant Hurling, NW Natural Water Services.

Proceedings:
Meeting called to order at 4:00 PM by Andrew Tagliafico.

Agenda:
Ed Rogers Jr. moved to approve the agenda as presented. Seconded by Cornelia Gunderson. Motion passed.

Bills:

#	Vendor	Memo/Description	Amount
Auto	CenturyLink	Acct. #*****8930. Land line - Auto withdrawn.	134.37
Auto	GUSTO	Payroll Processing fee - Auto withdrawn.	49.50
Auto	GUSTO	September Payroll taxes. Auto withdrawn.	405.87
Auto	Portland General Electric	Acct. #3139860000. Auto withdrawn	4,389.49
Auto	US Bank Visa Card	Office expense minus credits issued	7.01
Auto	Verizon	Inv. 6154324498. Cell phone - Auto withdrawn.	71.86
6493	Puttman Infrastructure	Inv. 84376 Mapping/locates for Loy Clark - PGE	3,340.00
6494	Firwood Design Group, LLC	Inv. 175082 SRF budget	116.25
6495	Napa Auto Parts	Acct. #17312625 Sludge Truck parts.	94.49
6496	Ms. Ulla Brunette	September Payroll	985.36
6497	Puttman Infrastructure	Inv. 84375 Digestor Decanting and Biosolids Batching, Record Compliance Data. Monthly Sludge truck hauling.	9,513.75
6498	Firwood Design Group, LLC	Inv. 175083 - 2026 sewer repair projects	155.00
6499	Puttman Infrastructure	Inv. 84379. Water pouring into PGE Mains box, Surge Tank #2 Jammed rotor.	720.38
6500	Cable Huston LLP	Inv. 169555. Legal Services - Interagency agreement draft	980.00
6501	Cascade Columbia	Inv. #964228 & 965323. Lime Hydrated, Soda Ash.	1,944.00
6502	Government Camp Communications	Inv. 102026159 Internet	75.00
6503	Void	Printing error	0.00
6504	Puttman Infrastructure	Inv. 84377 O&M Reimbursables.	283.58
6505	Measure-Tech, Inc.	Inv. 19375. Annual flow meter calibrations, permit required.	652.15
6506	Puttman Infrastructure	Inv. 84297 O&M Services - Operator contract	11,185.00

Bills:

6507	Peterson Cat	Inv. #SW290115582. Generator maintenance.	1,770.96
6508	Puttman Infrastructure	Inv. 84378 Fill Diesel Tank on Generator, clean up, collect garbage for big dump.	300.00
6509	Firwood Design Group, LLC	Inv. 175081 "On Call" Services	581.25
6510	Special Districts Insurance Services	Cust. # 03-0058013 Employee Health/Dental Insurance	1,061.00
6511	Welches Mountain Bldg Supply	Acct. #199 Expenses charged on acct for September	62.50
6512	Eurofins	Inv. 1700006280, 1700006489. Offsite lab testing.	471.00
6513	Ulla Brunette	September Reimbursables	374.48
6514	Who LTD.	Inv. 26-963. Final invoice for 2026 repair projects.	9,570.00
			49,294.25

Ed Rogers Jr. moved to approve the bills as presented. Seconded by Brett Fischer. Motion passed.

Bank account updates:
Us Bank ***$69,002.75***
Pool #5206 SDC Funds ***$451,743.88***
Pool #5260 Capital Funds ***$52,230.72***
Pool #6531 2024 SRF Loan ***$652,170.04***
Pool #6805 2025 SRF Loan ***$49,642.16***

Minutes:
Brett Fischer moved to adopt last month's meeting minutes. Seconded by Ed Rogers Jr. Motion passed.

Plant Report – Thomas Puttman & Ken Johannes:
Monthly Operator Report Summary – September 2026

Treatment Plant – Flows

Inflow Received	Current Month	Previous Month	Previous Year
Average	0.065 MGD	0.068 MGD	0.062 MGD
Maximum	0.121 MGD	0.154 MGD	0.082 MGD
Minimum	0.047 MGD	0.049 MGD	0.049 MGD

Treatment Plant – Effluent Results

Effluent Results	Current	Previous	Limit
cBOD	3 mg/L @ 96%	<2 mg/L @ >97%	10 mg/L @ >85%
TSS	6 mg/L @ 95%	4 mg/L @ 96%	10 mg/L @ >85%
E Coli	<1.0 cfu/100 ml	<1.0 cfu/100 ml	126 cfu/100 ml
NH3-N	0.25 mg/L	0.063 mg/L	--
pH	6.7	6.7	6.3 – 9.0

Plant Report continued.

Operations, Maintenance, Regulatory, and Safety

- Operationally no issues.
- Headworks - Huber work scheduled for December 7.
- PGE work causing groundwater to pass through electrical transformer and into plant mains meter box. Loy Clark attempting to resolve.

Biosolids Management

- Sludge Hauling: 72,000 gallons in September; 190,000 gallons for the season.
- Installed new siphon hose on digester decant pump.

Locates: 45 -- Call Outs: 1 (ragged surge tank pump)

Collections System Management

- Line bump bore strike Loop x Darr, repaired.

Capital Improvements:

2024 Plant & Collection Improvements = SRF R38351

- First-quarter expenses for the 2026-2027 fiscal year were $4,100 over total SRF budget.
- Iron Horse remaining projects are still in progress. The $55,000 retainer fee is held until all work is completed.

2025 Collection System upgrades – SRF RC0025 WyEast/Steel:

- Projects have been completed and DEQ will sending a revised repayment schedule.

2026 Collection sewer line projects:

- First-quarter expenses for the 2026-2027 fiscal year were $6,000 over total budget for this project, due to change orders.
- WHO LTD will get videos of the work completed on Hwy 26, Lige Lane and the cleanout at the end of Little Trail to Firwood Design for approval.

Mt.Hood Brewery Barn #475:

- The Brewery is still battling with the pH probe that balances the wastewater holding tank before it goes to treatment. The sensor has been sent back to the manufacturer. Once the sensor is received back, they have one last visit from their controls vendor to finish the automatic functions of the control panel. Hopefully by the end of the month.
- The Brewery has purchased two 500-gallon stainless steel tanks to hold high-strength solids. The material will be heated and aerated to begin the digestion process before being hauled to the District's treatment plant.

USFS Special Use permit:

- Andrew Tagliafico met with Karina Hawley, Special Uses Program Manager two weeks ago, to discuss ongoing options for transferring ownership of the treatment plant property from the USFS to the District.

Interagency Agreement for monthly water meter reading services:

- Still in progress.

Easement for GCSD sewer line – Blossom Trail:

- The District's Attorney prepared a draft easement for the Board to review.
- Brett Fischer will email the Attorney additional suggestions/questions.

RIF Grant for Step-Screen #1 and #2 (Regional Infrastructure Fund)

- The district applied for a $25,000 grant for the expense to rebuild Step Screen #1 and rebuild Step Screen #2.
- The request was not accepted due to the minimum funding requirement.
- The Board authorized Ken Johannes to move forward on the repairs for the Step Screens. Estimated expense $23,000 - $25,000.

SCADA Computer for Treatment Plant:

- Ken Johannes mentioned that the District's existing SCADA computer used for monitoring/control of the Wastewater treatment plant is close to 10-years old and has vulnerability issues since the Windows 7 Operating system is no longer supported.
- The best quote was from Industrial Systems Inc. for $ 9,880.00.
- The District applied for a $2,500 matching grant from Special Districts to help with the expense. SDIS grant awards will be announced sometime in December 2026.
- The Board authorized Industrial Systems Inc. to install the new SCADA computer, not to exceed $10,000.

There being no further business, the meeting was adjourned.

Minutes prepared by Secretary, Ulla Brunette.